

SUBSIDY REQUEST FORM
PROTESTANT REFORMED CHURCHES

1. This request must be at the Classical meeting preceding Synod. In Classis East all matters for Synod must be brought to the January meeting of the Classis.
2. Submit two copies to Classis—one for Classis and one for Synod.

The Council of the _____ Protestant Reformed Church requests for the year 20____ subsidy in the amount of \$ _____,³ based on the following anticipated expenses:

Pastor's Salary (including SS/IRA, allowances for car, books, tuition, etc.) \$ _____

Church Building Expenses Rent _____
Mortgage payment..... _____
Maintenance _____

Parsonage Expenses Rent _____
Mortgage payment..... _____
Maintenance _____

Utilities (Gas, Water, Phone, Electric) _____

Janitor (Salary, Workers Comp.) _____

Insurance (Property, Health, etc.) _____

Synodical Assessments..... _____

Miscellaneous Expenses (all expenses not listed above)..... _____

Total anticipated expenses..... _____

3. Year-end balance of the General Fund of last fiscal year..... _____
(Include a financial report of the General Fund of the last fiscal year)
4. _____ Number of families (See Article 37, point 4, of the Church Order).
5. _____ Amount actually brought up per family during the past fiscal year for the General Fund.
_____ Amount actually brought up per family *per week* during the past fiscal year for the General Fund.
6. _____ Amount to be brought up per family during the fiscal year for which subsidy is requested.
_____ Weekly budget per family during the fiscal year for which subsidy is requested.
7. _____ Amount brought up by the congregation for other causes in the past fiscal year.

_____ The Council of the _____
(done in Council) Protestant Reformed Church

_____, President
_____, Clerk

NOTE:

1. If the balance in the general fund at the end of the last fiscal year is greater than 25% of the anticipated budget (i.e., for the year for which subsidy is being requested), an explanation must be provided (cf. Acts of Synod 2017, Art. 59).
2. Synod 2011 (Art. 72, B, 3) adopted the following clarification of the 2010 instruction to the classes “to encourage the churches requesting subsidy to make efforts to reduce their subsidy annually”:
 - a. A written report should accompany the subsidy request form, explaining the efforts the church has made to reduce subsidy.
 - b. This report needs to come to classis and be forwarded to synod.
 - c. This needs to be done annually.
3. Canadian churches should report all amounts in Canadian dollars.
For synod's benefit, provide the current exchange rate here: _____.

Remarks: